

MEMBERSHIP OF THE HIGHER EDUCATION DESIGN QUALITY FORUM

An Introduction to HEDQF

HEDQF was established around 25 years ago as an initiative of the Royal Institute of British Architects (RIBA) to have a stronger understanding of issues affecting its clients and to promote high quality design in university buildings and estates. Its membership is balanced with representatives from HEI's and from the design and construction professionals.

HEDQF has now become an independent Charitable Company limited by Guarantee. The object of HEDQF is to advance Higher Education through high quality design and planning of buildings and facilities.

The Board of Trustees meets regularly, under the Chairmanship of Julian Robinson from London School of Economics, and is responsible for the management of the Charity. The Board has sub-committees looking at Membership, Events and Conferences, Research and the Website, which is being developed.

In meeting its objective, HEDQF will build on its successful activities over the past years including visits to buildings of interest, dissemination of information on best practice and latest thinking through conferences, short films, workshops, seminars and debates, sponsoring and publishing research and working with AUDE and other partners across the Higher Education sector.

Principles of Membership

Members of the Higher Education Design Quality Forum are valued for their professional expertise and contribution to the development of an understanding of design and its impact on Higher Education. The core criteria for membership of the Forum is that members should:

- Be active in Higher Education and in particular the provision of buildings and facilities.
- Engaged in providing professional services to Higher Education relating to the built environment.

It is a fundamental principle of the Forum that it is not a platform for marketing and business development.

The principal aims and objectives of Membership of the Forum are:

- To disseminate information and knowledge between practitioners in the development of built environment solutions for Higher Education.
- To ensure better working relations with policy makers related to architecture and the built environment of the Higher Education Estate
- To improve the performance of clients and design professionals to ensure that value for money, fitness for purpose and quality are achieved in the projects they undertake.

- To encourage clients and design professionals to understand and embrace strategic issues, to inform and improve specific project developments.
- To research the needs of building users and explore the success of projects, in order to influence future projects.
- To publicise successful schemes and highlight examples of good practice, as perceived by the client whilst exploring the implications of social, institutional and technological change.
- To influence those who commission buildings to appreciate long-term issues rather than short-term, low cost solutions.

The role of a Member requires a regular contribution to the aims and objectives of the HEDQF including supporting and contributing to the orchestration of events or publications.

Eligibility for Membership

Membership will be available by invitation to institutions and organisations that have a role or connection to Higher Education and in particular the building, design and construction of HE buildings and campuses.

International Membership will be encouraged from individuals and organisations that are engaged in Higher Education internationally where their inclusion in the Forum will benefit knowledge and understanding of the Higher Education built environment.

Membership Classifications

1. Board Member
 - Elected from the Membership
2. Founder Member*
 - Acknowledged contribution to the HEDQF
 - Can use HEDQF logo on note-paper and web site
 - Listed on the HEDQF web site.
 - Founder Members will be able to attend meetings with two representatives
3. Member
 - Membership will allow free access to meetings and events.
 - Conferences and Seminars will be charged at a discounted rate.
 - Members will be expected to attend and contribute to meetings.
 - Members would be expected to demonstrate commitment to the Forum by attending at least 40% of all meetings arranged for the year.
 - A colleague may represent individuals who cannot attend as and when appropriate.

The Membership Group reserves the right to review all memberships on an annual basis.

Membership Rates

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|---|-----------------|---|
| 1 | Founder Member* | = £500 for 1 st year of membership |
| 2 | Membership | = £100 p/a or a fixed 3-year subscription of £300 |

Founder Members will be able to attend meetings with two representatives. Members can attend meetings or nominate a representative. Membership shall run from 1st September each year.

*This category will be closed to new applicants 31 July 2018

The Higher Education Design Quality Forum Membership Application

I would like to apply for Founder Membership* / Membership* of the HEDQF. (* Delete one)

Name.....

Email.....

Contact Telephone Number.....

Institution/Business Name.....

Institution/Business Address.....

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Institution/Business Web Site.....

Description of Organisation.....

Short description of activity in Higher Education.....

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Nominated 2nd Representative in addition to the applicant member (**Founder Members only**):

Name.....

Email.....

Contact Telephone Number.....

Please note here if there are any other members of your organisation who would like to receive invites to future HEDQF events.

Name.....

Email.....

Name.....

Email.....

SPONSOR (One sponsor for HE Members, two sponsors for other members.)

HEDQF Sponsor 1.....

HEDQF Sponsor 2.....

Please complete this page and email to:

Tom Alexander at Tom.Alexander@aukettswanke.com

Authorisation by HEDQF Membership Committee Member.....

Date.....

An invoice for the Membership Fee will be issued. Membership will be valid at receipt of membership fee.